



Oadby and Wigston Borough Council

TO COUNCILLOR:

G S Atwal
T Barr
L A Bentley
Ms A R Bond
G A Boulter
J W Boyce
Mrs L M Broadley
F S Broadley
D M Carter

Ms K Chalk
Miss M V Chamberlain
M H Charlesworth
M L Darr (Mayor)
B Dave
R F Eaton (Deputy Mayor)
Mrs L Eaton
B Fahey
D A Gamble

Mrs S Z Haq
J Kaufman
Dr T K Khong
Mrs H E Loydall
K J Loydall
Mrs S B Morris
R E R Morris
R H Thakor

Dear Councillor et al

I hereby summon you to attend the **ANNUAL GENERAL MEETING** of the **COUNCIL** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **TUESDAY, 17 MAY 2016** at **7.00 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices
Wigston
16 May 2016

Mark Hall
Chief Executive

AGENDA UPDATE

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Council AGM	Tuesday, 17 May 2016	Matter for Decision
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Title: Proposed Appointment of Committees and Membership 2016/2017

Author: Anne Court (Director of Services and Monitoring Officer)

1. Introduction

The Local Government (Committees and Political Groups) Regulations 1990 require the Council to review the representation of different political groups at the Annual General Meeting of the Council.

2. Recommendations

That the nominated appointments and membership of Positions, Committees, Forums, Working Groups and Outside Bodies in accordance with the Appendix are approved.

3. Information

- 3.1. The ratios set out in the Appendix are based upon the current total membership of committees and reflect the Council’s requirement to represent different political groups.
- 3.2. A final appointment from the Liberal Democrat group constituting the tenth Member of the Licensing and Regulatory Committee shall be confirmed at a later date.

Background Documents:-

The Local Government (Committees and Political Groups) Regulations 1990

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Implications	
Financial (CR)	No significant implications.
Legal (AC)	In accordance with the Local Government (Committees and Political Groups) Regulations 1990
Risk (AC)	Failure to abide by the above Regulations could result in the Council acting <i>ultra vires</i> .
Equalities (AC)	Revised committee membership continues to reflect the current political composition of the Council.



Oadby and Wigston Borough Council

PROPOSED APPOINTMENT OF COMMITTEES AND MEMBERSHIP 2016/2017

POSITIONS AND MEMBERSHIP TO BE APPOINTED BY POLITICAL GROUPS AT THE MEETING

Mayor:	R F Eaton
Deputy Mayor:	Mrs S Z Haq
Leader of the Council:	J W Boyce
Deputy Leader of the Council:	M H Charlesworth
Leader of the Opposition:	B Dave

The below-mentioned Committees, Forums and Working Groups are those that fall under the direct control of Oadby and Wigston Borough Council.

Policy, Finance and Development Committee (14)		
Liberal Democrat (10)	Conservative (3)	Labour (1)
L A Bentley	T Barr	G S Atwal
G A Boulter	B Dave	
J W Boyce	B Fahey	
M L Darr		
Mrs L Eaton		
D A Gamble (Vice-Chair)		
J Kaufman		
K Loydall		
R E R Morris		
Mrs S B Morris (Chair)		

Service Delivery Committee (14)		
Liberal Democrat (10)	Conservative (3)	Labour (1)
L A Bentley	Ms A R Bond	G S Atwal
G A Boulter (Chair)	Dr T K Khong	
J W Boyce	R H Thakor	
F S Broadley (Vice-Chair)		
Mrs L M Broadley		
D M Carter		
Ms K Chalk		

Mrs L Eaton
Mrs S Z Haq
K J Loydall

Development Control Committee (14)		
Liberal Democrat (10)	Conservative (3)	Labour (1)
L A Bentley (Chair)	B Dave	G S Atwal
G A Boulter	B Fahey	
F S Broadley	Dr T K Khong	
Mrs L M Broadley (Vice-Chair)		
D M Carter		
D A Gamble		
Mrs S Z Haq		
J Kaufman		
Mrs H E Loydall		
R E R Morris		

Licensing and Regulatory Committee (14)		
Liberal Democrat (10)	Conservative (3)	Labour (1)
G A Boulter	Ms A R Bond	G S Atwal
F S Broadley	B Fahey	
Mrs L M Broadley (Chair)	R H Thakor	
Ms K Chalk		
Miss M V Chamberlain (Vice-Chair)		
M H Charlesworth		
M L Darr		
R F Eaton		
J Kaufmann		
<i>Vacant – To be confirmed</i>		

Change Management Committee (9)	
Liberal Democrat (7)	Conservative (2)
Mrs L M Broadley	T Barr
M H Charlesworth (Chair)	B Dave
M L Darr	
Mrs S Z Haq	
J Kaufman	
K J Loydall	
Mrs S B Morris	

Place Shaping Working Group (9)	
<i>Liberal Democrat (7)</i>	<i>Conservative (2)</i>
L A Bentley	Ms A R Bond
J W Boyce (Chair)	B Dave
Miss M V Chamberlain	
M L Darr	
D A Gamble	
Mrs H E Loydall	
Mrs S B Morris	

Children and Young Peoples' Forum (7)	
<i>Liberal Democrat (5)</i>	<i>Conservative (2)</i>
L A Bentley	Ms A R Bond
Ms K Chalk	R H Thakor
Miss M V Chamberlain	
R E R Morris (Chair)	
Mrs S B Morris	

Health and Wellbeing Board (5)	
<i>Liberal Democrat (4)</i>	<i>Conservative (1)</i>
G A Boulter	Dr T K Khong
J W Boyce	
Ms K Chalk	
J Kaufman (Chair)	
Miss M V Chamberlain (Sub)	

Armed Forces Working Group (11)	
<i>Liberal Democrat (8)</i>	<i>Conservative (3)</i>
G A Boulter	T Barr
J W Boyce	Ms A R Bond
D M Carter	B Fahey
Miss M V Chamberlain	
Mrs L Eaton (Chair)	
R F Eaton	
K J Loydall	
Mrs S B Morris	

Greening the Borough Working Group (7)	
<i>Liberal Democrat (8)</i>	<i>Conservative (2)</i>

G A Boulter	Ms A R Bond
J W Boyce	R H Thakor
F S Broadley	
D M Carter (Chair)	
M H Charlesworth	

Appeals Panel (9)	
<i>Liberal Democrat (7)</i>	<i>Conservative (2)</i>
J W Boyce	T Barr
Mrs L M Broadley	B Fahey
M H Charlesworth	
Mrs L Eaton	
R F Eaton	
D A Gamble	
J Kaufman	

Interview Panel (12)	
<i>Liberal Democrat (9)</i>	<i>Conservative (3)</i>
J W Boyce	B Dave
Mrs L M Broadley	T Khong
D M Carter	R H Thakor
M H Charlesworth	
M L Darr	
D A Gamble	
Mrs S Z Haq	
J Kaufman	
Mrs S B Morris	

Community Engagement Forum (2)
<i>Liberal Democrat (2)</i>
J Kaufman (Chair)
Mrs S B Morris

Residents' Forums (3)	
Chair of the Oadby Residents' Forum	D M Carter
Chair of the Wigston Residents' Forum	G A Boulter
Chair of the South Wigston Residents' Forum	Mrs S B Morris

Supporting Leicestershire Families' Working Group (6)
Leader of the Council

Chair of the Policy, Finance and Development Committee
Chair of the Service Delivery Committee
Chair of the Children and Young Peoples' Forum
Chair of the Community Safety Partnership
Chair of the Health and Wellbeing Board

The below-mentioned Forums and Working Groups are those that fall outside the direct control of Oadby and Wigston Borough Council.

Community Safety Partnership (1)
<i>Liberal Democrat (1)</i>
K J Loydall

Oadby and Wigston Highways Forum (5)	
<i>Liberal Democrat (4)</i>	<i>Conservative (1)</i>
J W Boyce	B Fahey
D M Carter	
M L Darr	
K J Loydall	

Other appointments to Outside Bodies:

Local Government Association (LGA)	J W Boyce
LGA General Assembly	J W Boyce
District Council Network	J W Boyce
East Midlands Councils	J W Boyce
Police & Crime Commissioner's Panel	J W Boyce



Council AGM	Tuesday, 17 May 2016	Matter for Information
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Title: Final Schedule of Council and Allied Meetings 2016/17 - Update

Author: Anne Court (Director of Services and Monitoring Officer)

1. Information

Since the publication of the Schedule on the 09 May 2016, there has been two amendments and one addition thereto (as per the updated Appendix), namely:-

- 1.1 The meeting of the Place Shaping Working Group scheduled for Thursday, 09 June 2016 at 6:30 pm shall now be held in the Members' Room, Council Offices.
- 1.2. There shall be an additional meeting of the Place Shaping Working Group scheduled for Thursday, 14 July 2016 at 6:30 pm in the Committee Room, Council Offices.
- 1.3. The meeting of the Community Engagement Forum scheduled for Monday, 27 June 2016 at 7:00 pm shall now be held on Thursday, 30 June 2016 at 7:00 pm in the Council Chamber, Council Offices.

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Implications	
Financial (CR)	No significant implications.
Legal (AC)	No significant implications.
Risk (AC)	No significant implications.
Equalities (AC)	No significant implications.

SCHEDULE OF COUNCIL AND ALLIED MEETINGS 2016/17

Meeting/Event Title	Date	Time	Venue/Location
May 2016			
Council / Annual General Meeting	Tuesday, 17 May 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Youth Council	Monday, 23 May 2016	06:30 PM	Council Chamber, Council Offices, Wigston
Development Control Committee - Members' Training	Thursday, 26 May 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Spring Bank Holiday	Monday, 30 May 2016	-	-
June 2016			
Children and Young Peoples' Forum	Wednesday, 01 June 2016	06:30 PM	Council Chamber, Council Offices, Wigston
Senior Citizens' Forum	Wednesday, 08 June 2016	02:00 PM	Council Chamber, Council Offices, Wigston
South Wigston Residents' Forum	Wednesday, 08 June 2016	07:30 PM	TBC
Place Shaping Working Group	Thursday, 09 June 2016	06:30 PM	Members' Room, Council Offices, Wigston
Youth Council	Monday, 13 June 2016	06:30 PM	Council Chamber, Council Offices, Wigston
Council	Tuesday, 14 June 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Licensing and Regulatory Committee - Members' Training	Wednesday, 15 June 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Development Control Committee	Thursday, 16 June 2016	07:00 PM	Council Chamber, Council Offices, Wigston
EU Referendum	Thursday, 23 June 2016	-	-
Pride of the Borough	Monday, 27 June 2016	TBC	TBC
Armed Forces Flag Day	Monday, 27 June 2016	-	-
Community Engagement Forum	Thursday, 30 June 2016	07:00 PM	Council Chamber, Council Offices, Wigston
July 2016			
Highway Forum - Oadby and Wigston	Tuesday, 05 July 2016	02:00 PM	Council Chamber, Council Offices, Wigston
Service Delivery Committee	Tuesday, 05 July 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Oadby Residents' Forum	Wednesday, 06 July 2016	06:30 PM	TBC
Greening the Borough Working Group	Thursday, 07 July 2016	06:30 PM	Committee Room, Council Offices, Wigston
Development Control Committee - Borough Tour	Friday, 08 July 2016	06:30 PM	-
Pride of the Borough - EMIB Review and Floral Winners	Monday, 11 July 2016	TBC	TBC
Health and Wellbeing Board	Tuesday, 12 July 2016	01:30 PM	Committee Room, Council Offices, Wigston
Wigston Residents' Forum	Tuesday, 12 July 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Children and Young Peoples' Forum	Wednesday, 13 July 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Place Shaping Working Group	Thursday, 14 July 2016	06:30 PM	Committee Room, Council Offices, Wigston

SCHEDULE OF COUNCIL AND ALLIED MEETINGS 2016/17

Meeting/Event Title	Date	Time	Venue/Location
Community Safety Partnership	Monday, 18 July 2016	01:30 PM	Council Chamber, Council Offices, Wigston
Youth Council	Monday, 18 July 2016	06:30 PM	Council Chamber, Council Offices, Wigston
Policy, Finance and Development Committee	Tuesday, 19 July 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Licensing and Regulatory Committee	Wednesday, 20 July 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Change Management Committee	Thursday, 21 July 2016	06:30 PM	Committee Room, Council Offices, Wigston
Development Control Committee	Thursday, 28 July 2016	07:00 PM	Committee Room, Council Offices, Wigston
August 2016			
Youth Council	Monday, 15 August 2016	06:30 PM	Council Chamber, Council Offices, Wigston
Senior Citizens' Forum	Friday, 19 August 2016	02:00 PM	Council Chamber, Council Offices, Wigston
Development Control Committee	Thursday, 25 August 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Summer Bank Holiday	Monday, 29 August 2016	-	-
Oadby Residents' Forum	Wednesday, 31 August 2016	06:30 PM	TBC
September 2016			
Children and Young Peoples' Forum	Thursday, 01 September 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Pride of the Borough	Monday, 05 September 2016	TBC	TBC
Budget Briefing Session - Members' Training	Tuesday, 06 September 2016	06:00 PM	Committee Room, Council Offices, Wigston
Council	Tuesday, 06 September 2016	07:00 PM	Council Chamber, Council Offices, Wigston
South Wigston Residents' Forum	Wednesday, 07 September 2016	07:30 PM	TBC
Armed Forces Working Group	Thursday, 08 September 2016	06:30 PM	Committee Room, Council Offices, Wigston
Wigston Residents' Forum	Wednesday, 14 September 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Place Shaping Working Group	Thursday, 15 September 2016	06:30 PM	Committee Room, Council Offices, Wigston
Pride of the Borough - Awards Evening	Monday, 19 September 2016	TBC	TBC
Youth Council	Monday, 19 September 2016	06:30 PM	Council Chamber, Council Offices, Wigston
Policy, Finance and Development Committee - Statutory Reports	Tuesday, 20 September 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Greening the Borough Working Group	Wednesday, 21 September 2016	06:30 PM	Committee Room, Council Offices, Wigston
Development Control Committee	Thursday, 22 September 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Change Management Committee	Monday, 26 September 2016	06:30 PM	Committee Room, Council Offices, Wigston
Supporting Leicestershire Families Group	Tuesday, 27 September 2016	06:30 PM	Committee Room, Council Offices, Wigston
Community Engagement Forum	Wednesday, 28 September 2016	07:00 PM	Council Chamber, Council Offices, Wigston

SCHEDULE OF COUNCIL AND ALLIED MEETINGS 2016/17

Meeting/Event Title	Date	Time	Venue/Location
Senior Citizens' Forum	Thursday, 29 September 2016	09:30 AM	Council Chamber, Council Offices, Wigston
Licensing and Regulatory Committee	Thursday, 29 September 2016	07:00 PM	Council Chamber, Council Offices, Wigston
October 2016			
Highway Forum - Oadby and Wigston	Tuesday, 04 October 2016	02:00 PM	Council Chamber, Council Offices, Wigston
Health and Wellbeing Board	Tuesday, 11 October 2016	01:30 PM	Committee Room, Council Offices, Wigston
Service Delivery Committee	Tuesday, 11 October 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Youth Council	Monday, 17 October 2016	06:30 PM	Council Chamber, Council Offices, Wigston
Community Safety Partnership	Tuesday, 18 October 2016	01:30 PM	Council Chamber, Council Offices, Wigston
Development Control Committee	Thursday, 20 October 2016	07:00 PM	Council Chamber, Council Offices, Wigston
November 2016			
Policy, Finance and Development Committee	Tuesday, 01 November 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Oadby Residents' Forum	Wednesday, 02 November 2016	06:30 PM	TBC
Licensing and Regulatory Committee - Members' Training	Thursday, 03 November 2016	07:00 PM	Council Chamber, Council Offices, Wigston
South Wigston Residents' Forum	Tuesday, 08 November 2016	07:30 PM	TBC
Remembrance Day	Sunday, 13 November 2016	-	-
Wigston Residents' Forum	Wednesday, 16 November 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Development Control Committee	Thursday, 17 November 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Youth Council	Monday, 21 November 2016	06:30 PM	Council Chamber, Council Offices, Wigston
Oadby and Wigston Awards Evening	Wednesday, 23 November 2016	TBC	Parklands Leisure Centre, Oadby
Greening the Borough Working Group	Monday, 28 November 2016	06:30 PM	Committee Room, Council Offices, Wigston
Place Shaping Working Group	Wednesday, 30 November 2016	06:30 PM	Committee Room, Council Offices, Wigston
December 2016			
Development Control Committee - Members' Training	Thursday, 01 December 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Council	Tuesday, 06 December 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Christmas Carol Concert	Wednesday, 07 December 2016	06:30 PM	Council Chamber, Council Offices, Wigston
Community Engagement Forum	Thursday, 08 December 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Senior Citizens' Forum - Christmas Concert	Wednesday, 14 December 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Development Control Committee	Thursday, 15 December 2016	07:00 PM	Council Chamber, Council Offices, Wigston
Youth Council	Monday, 19 December 2016	06:30 PM	Council Chamber, Council Offices, Wigston

SCHEDULE OF COUNCIL AND ALLIED MEETINGS 2016/17

Meeting/Event Title	Date	Time	Venue/Location
Boxing Day	Monday, 26 December 2016	-	-
Christmas Day (Substitute Day)	Tuesday, 27 December 2016	-	-
Floating Bank Holiday (OWBC)	Wednesday, 28 December 2016	-	-
January 2017			
Health and Wellbeing Board	Tuesday, 10 January 2017	01:30 PM	Committee Room, Council Offices, Wigston
Change Management Committee	Wednesday, 11 January 2017	06:30 PM	Committee Room, Council Offices, Wigston
Licensing and Regulatory Committee	Thursday, 12 January 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Community Safety Partnership	Monday, 16 January 2017	01:30 PM	Council Chamber, Council Offices, Wigston
Service Delivery Committee	Tuesday, 17 January 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Development Control Committee	Thursday, 19 January 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Youth Council	Monday, 23 January 2017	06:30 PM	Council Chamber, Council Offices, Wigston
Children and Young Peoples' Forum	Wednesday, 25 January 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Holocaust Memorial Day - Commemoration Event	Friday, 27 January 2017	TBC	TBC
Policy, Finance and Development Committee	Tuesday, 31 January 2017	07:00 PM	Council Chamber, Council Offices, Wigston
February 2017			
Greening the Borough Working Group	Tuesday, 14 February 2017	06:30 PM	Committee Room, Council Offices, Wigston
Development Control Committee	Thursday, 16 February 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Youth Council	Monday, 20 February 2017	06:30 PM	Council Chamber, Council Offices, Wigston
Council - Council Tax and Budget Setting	Tuesday, 21 February 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Oadby Residents' Forum	Tuesday, 28 February 2017	06:30 PM	TBC
March 2017			
South Wigston Residents' Forum	Tuesday, 07 March 2017	07:30 PM	TBC
Placing Shaping Working Group	Wednesday, 08 March 2017	06:30 PM	Committee Room, Council Offices, Wigston
Commonwealth Day - Flying the Flag	Monday, 13 March 2017	-	-
Wigston Residents' Forum	Monday, 13 March 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Community Engagement Forum	Tuesday, 14 March 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Licensing and Regulatory Committee - Members' Training	Wednesday, 15 March 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Development Control Committee	Thursday, 16 March 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Youth Council	Monday, 20 March 2017	06:30 PM	Council Chamber, Council Offices, Wigston

SCHEDULE OF COUNCIL AND ALLIED MEETINGS 2016/17

Meeting/Event Title	Date	Time	Venue/Location
Service Delivery Committee	Tuesday, 21 March 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Armed Forces Working Group	Wednesday, 22 March 2017	06:30 PM	Committee Room, Council Offices, Wigston
Policy, Finance and Development Committee	Tuesday, 28 March 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Children and Young Peoples' Forum	Wednesday, 29 March 2017	07:00 PM	Council Chamber, Council Offices, Wigston
April 2017			
Health and Wellbeing Board	Tuesday, 04 April 2017	01:30 PM	Committee Room, Council Offices, Wigston
Change Management Committee	Wednesday, 05 April 2017	07:00 PM	Committee Room, Council Offices, Wigston
Licensing and Regulatory Committee	Thursday, 06 April 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Youth Council	Monday, 10 April 2017	06:30 PM	Council Chamber, Council Offices, Wigston
Supporting Leicestershire Families Group	Wednesday, 12 April 2017	06:00 PM	Committee Room, Council Offices, Wigston
Development Control Committee	Thursday, 13 April 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Council	Tuesday, 25 April 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Children and Young Peoples' Forum	Wednesday, 26 April 2017	07:00 PM	Council Chamber, Council Offices, Wigston
May 2017			
Election - Polling Day	Thursday, 04 May 2017	-	-
Development Control Committee	Thursday, 11 May 2017	07:00 PM	Council Chamber, Council Offices, Wigston
Youth Council	Monday, 15 May 2017	06:30 PM	Council Chamber, Council Offices, Wigston
Council / Annual General Meeting	Tuesday, 16 May 2017	07:00 PM	Council Chamber, Council Offices, Wigston

Meeting/Event Type - Key

	Council / AGM
	Committee
	Board / Group / Forum
	Residents' Forums
	Members' Training
	Event
	Miscellaneous
	Bank Holiday

*Oadby and Wigston
Borough Council*

For more information, please contact:

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